

# The Orchid Cove Connection



2025

Vol. 13 No. 6

## ORCHID COVE BOARD MEETINGS

**Next Board Meeting:**  
*date to be determined*

**Preserve Community  
Center & ZOOM**



**On November 20**, two meetings were held:

1. **Special Members Meeting**, at which owners voted to approve two measures:
  - a. **Cross-utilization** of reserve funds, if needed. It was noted that this vote is no longer necessary, since the Association membership had voted in April to pool the reserve funds.
  - b. **Carry-over** of any 2025 income to the 2026 budget, enabling the Association to avoid paying income taxes.
2. **Regular Board meeting**, at which the 2026 budget was discussed and approved.

## 2026 BUDGET

The budget adopted for 2026 has been uploaded to our [website](#).  
Quarterly dues will be \$1,495/unit, an 8.7% increase over 2025.



Orchid Cove Dues	2025	2026
Maintenance Assessment	\$1,053	\$1,030
Reserve Assessment	322	465
<b>Total</b>	<b>\$1,375</b>	<b>\$1,495</b>

**The biggest changes from 2025 to 2026:**

Budget Line item	2025	2026
Insurance	\$87,000	\$59,000
Landscape vendor	26,304	44,220
Reserves	61,850	89,330

Christmas: the only time of year you can sit in front of a dead tree eating candy out of socks.

## From the Board's October 30 Letter to Owners:

"On the Reserve Budget side, our reserves remain severely underfunded. **We have two major projects that will need to be addressed in the next couple of years, paving and painting.** The current estimated total costs for those two projects are \$337,000. The estimated end-of-year reserves are \$139,936, or a shortfall of -\$197,064.

Based on that, for 2026, the Board will recommend a quarterly dues assessment of \$1,495, to meet the demands of both our Operating and Reserve budgets. Using the data from our most recent [Reserve Study](#), this increase will get us to the recommended annual Pooled Reserve Budget of \$89,330."

## LINKS TO INSIDE CONTENTS

- [One of Our Own Passes](#)
- [2026 Orchid Cove Board Election](#)
- [New Property Management Company](#)
- [Treasurer's Report](#)
- [Upcoming Maintenance](#)
- [Orchid Cove Pool Social](#)
- [Did You Know?](#)
- [Rules & Regulations](#)
- [Tara Master Association](#)
- [Landscape Committee](#)
- [Book Club Meetings](#)
- [Tara CDD Upcoming Board Meetings](#)
- [Welcome to Our New Neighbors!](#)
- [Communications Committee](#)
- [Board & Property Manager Contact Info](#)
- [Welcome Information from Pinnacle](#)

Addressing the project to re-pave our Marsh Orchid Circle roadbed, the Board reported talking with a local engineering firm about a possible project in 2026. It was also discovered that **Cypress Strand Condo Association is planning on a street reconstruction project in 2027.** So, it might be wise for our two condo associations to partner and combine projects, to obtain more competitive bids.

There was a lot of discussion about the need for improving our landscape, especially the grass areas, and reducing the size of our mulched areas where possible.

**See the [Landscape Committee article](#).**



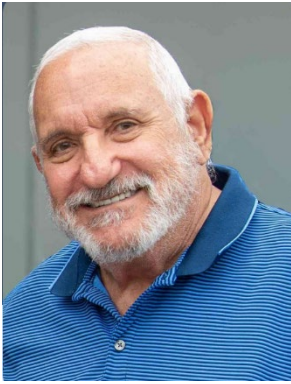
# The Orchid Cove Connection



2025

Vol. 13 No. 6

## ONE OF OUR OWN PASSES



We are very saddened to share the passing of longtime Orchid Cove resident **Jerry Greenberg** on September 26, 2025. Jerry and his wife, Susan, were among the original homeowners in the community (**Unit 7644**) and treasured their years here. They loved spending time at the condo together,

especially when their children and grandchildren visited.

After Susan's passing, Jerry became more of a quiet presence, but he deeply appreciated the friendly neighbors who stopped to say hello. He loved the Florida weather, the peaceful view from his home, and especially the joy of flying in the skies around Bradenton.

Jerry will be sorely missed. For those who wish to read his full obituary, it can be found here:

<https://obits.legacy.com/legacy/jerald-jerry-greenberg>



## 2026 ORCHID COVE BOARD ELECTION

All three members of the current Board of Directors, namely:

- **Jane Schneider, President,**
- **Eric Schneider, Secretary, and**
- **Rob Maguire, VP & Treasurer,**

have chosen **NOT** to run for re-election in 2026. The time, energy, and commitment to Orchid Cove that they have **given**, as volunteers, is **immeasurable!** We owe them our utmost gratitude and respect for taking on these vital roles, especially in addressing and resolving such major issues as roof replacement, overdue updating of reserves budgeting, hurricane aftermath, and so much more.

As Orchid Cove members, we must now look deeply in our midst for their replacements. Please consider the needs of our community for the continuing governance of Orchid Cove **by our members**. Without volunteers for election to these positions, we would be forced, by law, into receivership, which requires hiring a company to take over our day-to-day operations. **Our dues would SKYROCKET!**

**Talk with your community friends and neighbors – we need members to whom Jane, Rob & Eric can pass the leadership torch!**

## NEW PROPERTY MANAGEMENT COMPANY

At the November 20 Board meeting, it was announced that on December 1, **Orchid Cove's new property management company will be Pinnacle Community Association Management**, replacing **Progressive Community Management**.

Pinnacle has named **Priscilla Tricoche** as our **Association Manager** for residents to email with questions, requests, suggestions, complaints, etc.



The Board sent all owners an email on **November 20**, which included an **attachment from Pinnacle** describing the management transition. Posted on the bulletin boards, it is also attached to this **Connection** and addresses several important matters:

- **Priscilla Tricoche contact info:**
  - [priscilla@pinnaclecam.com](mailto:priscilla@pinnaclecam.com)
  - 941-444-7090
- **Frequently Asked Questions**
- **A form every owner must complete and return:**
  - Owner Communication Authorization & Information Update

**Starting December 1**, member questions or complaints sent directly to the Board by text, phone call or email will no longer be answered by the Board. **All owner issues must go through Priscilla.**



# The Orchid Cove Connection



2025

Vol. 13 No. 6

## TREASURER'S REPORT

On the [Orchid Cove website](#), see the complete financial statement for [October 2025](#) for more details.

Assets		October 31, 2025
Checking Account		\$157,774
Money Market Account		191,480
Certificate of Deposit		92,417
Receivables & Other Assets		18,054
<b>Total Assets</b>		<b>\$459,725</b>
Income and Expenses Jan - Oct 2025		
	Budget	Actual
Income	\$168,711	\$169,933
Expenses	168,711	155,701
<b>Jan – Oct 2025 Net Income</b>		<b>\$14,232</b>

## UPCOMING MAINTENANCE

### ❖ Pool Chairs Re-strapping

Half of this work is scheduled for around **December 28-29** and the second half for later.

### ❖ Fire Extinguishers

The inspection of all fire extinguishers has been scheduled for **February 9** by [Thompson Safety](#) (Tampa). On that day, place your extinguisher



outside your front door by **7:30am** so the contractor will have access to it. It will be fully charged and re-certified, and its tagged expiration date will be updated to March 2027.



The fire extinguisher recertification is an annual requirement of the [East Manatee Fire Rescue District](#). Our Association pays for this service to ensure that **EVERYONE** has proper equipment in their unit, since a **fire in one unit could easily spread to the other three units in the building.**

If you won't be home, you must make arrangements to have someone else set out your fire extinguisher and then put it away after the inspection is completed.

*If you do not comply and your extinguisher is not available for this inspection, **YOU** will be responsible for taking it to a fire safety company and paying for the inspection/certification on your own.*

### ❖ Dryer Vent Cleaning

Dryer duct & vent cleaning is planned for **March 11-12** by [Vent Solutions](#) (by **Steve Gibson**, a firefighter who has done this work for us in the past). He will need access to all units.

- Buildings 1-6 March 11
- Buildings 7-12 March 12

The buildings are done in order: 1 to 6, and 7 to 12. **You cannot make a request to change the order or day.**

Please arrange for someone to be at your unit during your day to let Steve inside. 100% compliance is necessary to protect not just you but also **your neighbors in your building** from a potential fire. If you won't be home and the board has your key, a board member will let Steve in.

*If the board doesn't have your key and no one else lets Steve in, **YOU** will be responsible to pay for this cleaning.*

### ❖ Sprinkler Repairs

Repairs are needed for four units:

- 7554 7604
- 7628 7654

The Board is hoping to schedule this work for February.

### ❖ Backflow Preventers Recertification



Annual testing of backflow assemblies to certify they are functioning properly will be done in **April** by [Casey's Plumbing Backflow](#).

"My mother-in-law has come round to our house at Christmas seven years running. This year we're having a change. We're going to let her in." -- *Les Dawson*





# The Orchid Cove Connection



2025

Vol. 13 No. 6

## ORCHID COVE POOL SOCIAL

The Pool Social organizers – **Larry and Suzanne Hiither**, and **Colleen Kleysen** – have resumed scheduling these monthly neighborhood get-togethers. The first one is set for **January 28 at 4:30pm** – at the pool, of course! C'mon over with your neighbors & friends and convince each other to run for the Board!



If the weather's not cooperating, the gathering will be moved indoors and a notification posted on the bulletin boards.

## DID YOU KNOW?

### ❖ Christmas & New Year's Weeks – Garbage/Recycling

From the County's [website](#):

"When a holiday falls on a scheduled pickup day, **garbage, recycling and yard waste will be collected one day later** than your scheduled pickup day for the rest of that week. Regular collection days resume the following Monday."



Thus, for the Christmas & New Year's weeks:

- Thursday's garbage/recycling will both be collected on **Friday – December 26 & January 2.**

## RULES AND REGULATIONS

Individual sections of the [Rules and Regulations \(R&R\)](#) are regularly reviewed in the **Connection**. This month's subject concerns **Seasonal Holiday Decorations**. Here's what the R&R say:

### "Seasonal Holiday Decorations

Seasonal holiday decorations (i.e. Thanksgiving, Easter, Fourth of July, Memorial Day, Halloween, Labor Day, etc.) are permitted no more than 20 days before and no more than 10 days after the holiday. **Christmas decorations are allowed between Thanksgiving and**

KEEP  
CALM  
AND  
FOLLOW  
THE RULES



**January 10.** Seasonal decorations are not to be mounted on any building except for front entrance door and stair rails. Decorating is permitted in the trees and bushes, but state, county, and city electricity codes must be followed. There shall be no alteration of common elements, especially the placing of items on the grassy areas, which may interfere with the landscaping company's right of way. Front door wreath and welcome door hangings are permitted year around."

If you have any questions, contact our **Pinnacle Association Manager, Priscilla Tricoche**:  
[priscilla@pinnaclecam.com](mailto:priscilla@pinnaclecam.com)

If you have a suggestion for a new rule or revision to an existing rule, contact the [Documents Committee](#) or Priscilla.

## TARA MASTER ASSOCIATION



**Next Board Meeting:**  
**December 5 – 9:30am**

**Preserve Community Center & ZOOM**

### ❖ 2026 Budget

At the [November 14](#) TMA Board meeting, the TMA budget for **2026** was approved – a **7% increase from 2025.**

TMA	2025		2026	
	TGCC	Preserve	TGCC	Preserve
Annual Dues				
ECT Fees	\$883.63	\$883.63	\$920.55	\$920.55
TGCC Only Fees	41.41		44.10	
Common Fees	169.13	169.13	206.40	206.40
<b>Total Dues</b>	<b>\$1,094.17</b>	<b>\$1,052.76</b>	<b>\$1,171.05</b>	<b>\$1,126.95</b>

The total annual fees are billed in December, and due in January. **The noted "ECT fees" are for cable TV & Internet services**, via the TMA's bulk contract with Xfinity. That amount translates to a **monthly** cost for cable TV & Internet of only **\$76.71 per member – a very good deal.**

"Christmas is a baby shower that went totally overboard." -- Andy Borowitz



# The Orchid Cove Connection



2025

Vol. 13 No. 6

## LANDSCAPE COMMITTEE

Our current landscaping contractor, [Gras Lawn](#), has not been maintaining our turf or plantings to the community's expectations. Many homeowners have noticed a visible decline in the appearance of our neighborhood and have shared their concerns with the Board.



### Recent Site Review

On November 17, **Kim Loskota** (Landscape Committee Chair) met onsite with Gras Lawn to review a detailed list of **performance issues**, including:

- Overgrown turf with weeds and invasive grasses,
- Irrigation running too long and saturating certain areas,
- Improperly trimmed shrubs,
- Hibiscus left untrimmed all summer,
- Chemical edging damage along the Viburnum hedge on Wingspan Way, and
- Cabbage palms that have only been trimmed once this year despite our paying for two visits.

### Consultations with Alternative Vendors

Given these concerns, the OC Board began exploring other landscape providers. [GreenTech](#), which services



the Tara Master Association, walked the property with **Kim and Rob Maguire** (Orchid Cove Treasurer) and

noted that large areas of turf are now mostly weeds, palms need trimming and fertilization, and that updated plant selections could significantly improve overall curb appeal. [Sunset Turf & Pest Control](#), which maintains landscaping for the Cypress Stand and Palm Grove condo associations, also toured the property with **Kim** and observed poor turf health, consistently wet conditions from overwatering, yellowing foliage, and signs of insect damage related to excess moisture.

### Contract Decision and Next Steps

After reviewing these evaluations and confirming that Gras Lawn was not meeting its contractual obligations, the Orchid Cove Board voted to terminate its contract. Gras Lawn was formally notified on November 25, with

services ending December 31. The Board is now in the final stages of selecting a new landscape contractor, to begin service on January 1, 2026. **The objective:** Restore and enhance the appearance of our community as quickly as possible.

## BOOK CLUB MEETINGS

Tara Preserve Book Club

meets at the

Preserve Community Center

Third Tuesday of the month

4:30pm



The dates and books for upcoming meetings are:

- **January 20** – [Code Name Hélène](#), by Ariel Lawhon  
★★★★★ (rated 4.6 out of 5)
- **February 17** – [The Feminine Mystique](#), by Betty Friedan  
★★★★★ (rated 4.6 out of 5)
- **March 17** – [The Winemakers Wife](#), by Kristin Harmel  
★★★★★ (rated 4.6 out of 5)
- **April 21** – [Demon Copperhead](#), by Barbara Kingsolver  
★★★★★ (rated 4.6 out of 5)

For more information, please contact **Barbara Pfaff** at 908-230-1159 or [babsswim@comcast.net](mailto:babsswim@comcast.net).

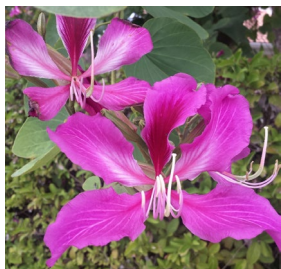
## TARA CDD UPCOMING BOARD MEETINGS

Preserve Community Center – 10:00am

- January 20
- February 17
- March 17
- April 21
- May 19



"You can tell a lot about a person by the way they handle three things: a rainy day, lost luggage, and tangled Christmas tree lights." – *Maya Angelou*



# The Orchid Cove Connection

December

2025

Vol. 13 No. 6

## WELCOME TO OUR NEW NEIGHBORS!

Since the May edition of the **Connection**, we've had a number of residency changes. Warmly welcomed to Orchid Cove, our new owners and renters are:



**Unit 7542: Renters Emily Simon and Alex Ferenc** moved in the second week of August. Engaged after 10 years of courtship, they're planning to wed in 2027. Alex has a Doctorate in physical therapy; Emily has a Masters degree in pharmaceuticals and works for a biotech startup engaged in cancer research. Both are from Cleveland OH and like to be physically active. Alex also enjoys golf. Welcome to Orchid Cove, you two!

We hope to interview the following folks for next month's **Connection**.

- **Unit 7618: Palma Terranova.** A new owner, Palma is a "snowbird."
- **Unit 7632: Justin Guagliata.** Another new owner, Justin is a full-time resident.
- **Unit 7630: Renters Steve and Rob.**

## COMMUNICATIONS COMMITTEE

The **Connection** is **BAAACK!** Any news you'd care to share? We'd love to get it out to our community!



CONNECT  
SHARE  
COLLABORATE

Send it to one of us on the **Communications Committee** – we'll include it in the next **Connection** and/or post it on our website's [Announcements page](#). Check out the **TMA website's** [News & Events page](#), too.

- **Dave Loskota, Chair** [DLoskota@comcast.net](mailto:DLoskota@comcast.net)
- **Kim Loskota** [KLoskota@comcast.net](mailto:KLoskota@comcast.net)

"My husband's idea of getting into the Christmas spirit is to become Scrooge." -- *Melanie White*



"May you get everything you want this year, and myrrh!"

## Orchid Cove Board Members 2025 – 2026

**President – Jane Schneider**

[orchidcovepresident@gmail.com](mailto:orchidcovepresident@gmail.com)

**VP & Treasurer – Rob Maguire**

[orchidcovetreasurer@gmail.com](mailto:orchidcovetreasurer@gmail.com)

**Secretary – Eric Schneider**

[orchidcovesecretary@gmail.com](mailto:orchidcovesecretary@gmail.com)

**Website:** [www.OrchidCoveCondos.com](http://www.OrchidCoveCondos.com)

(Owner page password: orca)

**Connection Editor – Dave Loskota**

[DLoskota@comcast.net](mailto:DLoskota@comcast.net) 612-327-9743

\*\*\*\*\*

**Pinnacle Community Association Mgmt.**

3307 Clark Rd, Suite 201

Sarasota FL 34231

**Website:** [www.PinnacleCam.com](http://www.PinnacleCam.com)

**Priscilla Tricoche, Orchid Cove Assn. Manager**

[Priscilla@PinnacleCam.com](mailto:Priscilla@PinnacleCam.com)

941-444-7090





*Pinnacle Community Association Management* is a locally owned provider of comprehensive Community Association Management Services that are focused on small sized Homeowners and Homeowner Associations.

### ***Our History***

Based in Sarasota and with a history that spans over 20 years, our vision is simple: offer focused and customized management services at a fair and competitive cost, while employing the best Community Association Managers the market has to offer.

Early in 2017, Jason and Heather Hamilton created the framework for Pinnacle and in November, acquired York Association Management. A small boutique management company, York had served associations in Sarasota since 2002. Inspired to create an Association Management company with a focused, problem solving approach, the Hamiltons approached a well known, local leader of quality, personalized management services in Sarasota to learn more about his business in early 2018, Mr. Jim Markel.

As the owner of Markel Management of Sarasota, Mr. Markel's well respected management company focused on a typically overlooked and underserved market: small to medium sized Homeowner and Condo Associations. Discussing the company's growth and success, it was evident that Markel Management shared the same values as Pinnacle, including: local focus, taking care of communities as if they were our own and taking care of its employees. With so many value based similarities, Mr. Markel agreed that Pinnacle would acquire Markel Management in June 2018.

An active part of the Pinnacle team, former owner Jim Markel is a respected member of the Community Association Management community, achieving the coveted Professional Community Association Manager (PCAM) designation. Mr. Markel is an integral piece in Pinnacle's growth as a Licensed Community Association Manager and Senior Advisor.

By combining the resources of each firm, along with the collective knowledge and expertise of the management staff, Pinnacle has been able to provide a wide and growing array of services while, continuing to provide outstanding client support.

Pinnacle Community Association Management is proud to be locally owned and operated. With so many large management companies entering the market and headquartered outside of our area, we understand the importance of being local.

**YOUR HOME IS OUR BUSINESS!**

### ***Pinnacle Sarasota Office:***

3307 Clark Road, Suite 201

Sarasota, FL 34231

(941) 444-7090

*PINNACLE Office Hours: Mon-Fri, 9am- 4:30pm*

*(\*1pm on Fridays, May-September)*

### ***Dear Orchid Cove Owners,***

Pinnacle Community Association Management is honored to have been selected as your new management company! We are representing your Association officially as of **December 1, 2025** and are in the process of learning all the nuances and property details that make Orchid Cove unique.



We have created this newsletter to help ease the transition from your previous management company to Pinnacle, with several goals in mind:

- Share Pinnacle's story with you and a little about our ownership;
- Share updated contact information for Pinnacle AND request updated contact and email information from YOU (see enclosed form, page 3)
- Share information about any changes and provide answers to Frequently Asked Questions (on page 2), in collaboration with your Board of Directors.

Our goal is more than to simply manage your community, it is to become your trusted partner in the operation of your Homeowner Association.

We look forward to working with each of you and your Board of Directors in a long, mutually beneficial and supportive relationship.

*Sincerely,*

**Heather Hamilton, CMCA, LCAM**  
*President*

MEMBER OF  
**community**  
ASSOCIATIONS INSTITUTE



We are a team of business-minded professionals who are focused on offering **PERSONALIZED Association Management Services**

### ***Pinnacle's Ownership Team***



Heather has been successfully managing associations as an LCAM for over eight years. She has 20 years experience in Human Resources is also trained in Hospitality Management. She is Pinnacle's President and oversees Pinnacle's administrative and Community Association Manager team.



Jason has been an executive in the Security industry with 25 years experience, earning the Certified Protection Professional (CPP) designation. A prior business owner, he has served Community Associations for over 20 years. He is the company's Chief Financial Officer and an LCAM.



Rick is a Certified Public Accountant with expertise in the accounting discipline, including financial review, reconciliation and association tax preparation / filing. With over 25 years accounting experience, he also owns his own CPA firm and is Pinnacle's VP, Finance overseeing all of Pinnacle's accounting functions.



Craig has been an executive in the Security industry with 25 years experience in executive leadership and in running large scale, regional operations. He has over 15 years of experience serving Community Associations of all sizes. He is Pinnacle's VP, Customer Relations and an LCAM.

## ***Important Association Management News***

Dear Orchid Cove Owners,

The Board of Directors recently selected Pinnacle Community Association Management to become our new association management company, effective December 1, 2025. Pinnacle will assume responsibility for providing a broad range of management, accounting and administrative services for Orchid Cove. They will transition from Progressive Community Management our current management company. We are excited to introduce you to Pinnacle, provide their contact information and to obtain your cooperation in implementing some communication procedures that will assist Pinnacle and the Board of Directors in the management of Orchid Cove's affairs.

The move to Pinnacle will provide support to the Board and Owners and help to assure administrative support for the Board of Directors while enhancing the community via process improvements and Pinnacle's professional expertise and guidance. **We have developed a Frequently Asked Question section below, which also includes key information on payment of quarterly association dues.**

We are excited to welcome both Colleen Finnegan as your new Community Association Manager (CAM) and the Pinnacle Team to Orchid Cove and look forward to a lengthy and mutually beneficial relationship. Colleen's picture is to the right and contact information for Colleen and Assistant CAM Priscilla Tricoche are below.

- **Ms. Colleen Finnegan, LCAM - Orchid Cove CAM:** [colleen@pinnaclecam.com](mailto:colleen@pinnaclecam.com)
- **Ms. Priscilla Tricoche Assistant CAM:** [priscilla@pinnaclecam.com](mailto:priscilla@pinnaclecam.com)



Respectfully,

**Orchid Cove Board of Directors**

### **Frequently Asked Questions**

1. ***How do I pay my quarterly association dues payment?*** Nothing has changed with regard to your Association's bank (Cadence Bank). Payments will be sent to the same bank, but a new specific lockbox is required by Cadence because of the change in management to Pinnacle. The coupon books that will be mailed for 2026 will have the updated information on them.
  - **If you use ACH/auto pay, which we highly recommend, you will have to re-establish with Cadence Bank.** You will need to sign up on Cadence Banks website (<https://pinnaclecam.cincwebaxis.com/>) once you receive your coupon book.
  - **If you use bill pay through YOUR bank, please be sure to update your bank's bill pay address and account number.** This information will be included in your coupon book.
2. ***Who do I contact with a question?*** Please contact Pinnacle for all concerns or inquires you may have related to the association. For association management and accounting related concerns:
  - For routine items, please **email** your Assistant CAM, Priscilla Tricoche: [priscilla@pinnaclecam.com](mailto:priscilla@pinnaclecam.com)
  - If the issue is time-sensitive, please contact the **Pinnacle Office** at **941-444-7090**. You will likely speak with **Rosemary or Robin from our administrative team** and it is likely one of them will be able to help you.
  - If you have an **accounting** related inquiry, please call the **Pinnacle Office** and Rosemary or Robin will direct you to a **member of our accounting team**.
3. ***What if I have an emergency after the Pinnacle office is closed?*** Please call the Pinnacle Office at **941-444-7090**. Listen to the message and **dial "9"** to be connected with our on-call service. If the nature of the call is an association related emergency, the on-call service will immediately contact Colleen Finnegan. If the call is administrative or something that can be handled the next business day, a message will be taken and sent to Colleen.
4. ***Where can I get community information or association budget/documents?*** For now, please call our office or send an email. **In the future, many documents will be available on your Enumerate Engage Owners Portal and Community Website.** More on this will be coming in the next 45 days.



**Orchid Cove Condominium Association, Inc.**  
**Owner Communication Authorization & Information Update Form**  
*c/o Pinnacle Community Association Management*



3307 Clark Road, Suite 201  
Sarasota, FL 34231

**Property Ownership** - per Deed:

\_\_\_\_\_

**Owners Name(s)** — for communication purposes:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

**Orchid Cove Address** (with unit # if applicable): \_\_\_\_\_

Alternate / Mailing address (if applicable): \_\_\_\_\_

Do you live at Orchid Cove full time?      ☐ Yes                      ☐ No

Where should mail be sent?                      ☐ Orchid Cove                      ☐ Alternate

***\*Please contact the Pinnacle office if you are a seasonal resident to ensure we have the correct mailing address on file while you are away\****

Email address(s) (please indicate for whom):

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Telephone number(s) for your file (please indicate for whom):

Name: \_\_\_\_\_ Number: \_\_\_\_\_

Name: \_\_\_\_\_ Number: \_\_\_\_\_

**Emergency Contact(s)** – Please provide name & telephone, as applicable:

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

***I/We give permission for the use of my email address for all communication on association matters:***

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*\* In order to *continue* receiving important communication by email, Florida State Statute requires that owner's consent in writing to receive email communication concerning the Association (e.g., notice of board meetings). Thus, in order to expedite your receipt of all information concerning the Association, we ask you consent to receiving all such information by email by completing, signing and sending this form to the Association's mailing address at the bottom of this Resident Communication Form. \*\*\*\***

Please email the completed form to [priscilla@pinnaclecam.com](mailto:priscilla@pinnaclecam.com) or drop it at our office.