



*"A Leader in Association Management"*

8/10/2022

Dear Board of Directors:

While we value our relationship with your community, we are forced to implement a 5% increase in management fees for 2023. This is the direct result in the continued rise in the costs to run our business, including wages, insurance, supplies, etc.

This is advanced notice so you may accurately prepare you association's 2023 budget. We appreciate your understanding and support.

If you have questions or concerns, please don't hesitate to contact me.

Warm Regards,

Justin Patterson  
Vice President  
Progressive Community Management, Inc.