

**ORCHID COVE
CONDOMINIUM ASSOCIATION, INC.**

**For the Month Ending
March 2022**

**Unaudited
Financial Statement**

**Prepared by
Progressive Community Management
Sarasota, Florida**

Orchid Cove Condo Assn Inc

FUND BALANCE SHEET

As of: 03/31/2022

Assets

Account	Operating	Reserves	Total
Checking - Cadence 5013	\$121,581.90		\$121,581.90
Money Market - Cadence 3489		\$62,914.62	\$62,914.62
CD-Cadence Bank 7/15/22 0.050%		\$29,179.58	\$29,179.58
CD-Liberty Bank 1/16/23 0.65%		\$83,918.04	\$83,918.04
CD-Bank United 4/26/22 .10%		\$150,975.12	\$150,975.12
CD-Liberty Bk 09/12/2022 0.598%		\$78,782.42	\$78,782.42
Accounts Receivable-Owners	\$993.92		\$993.92
Utility Deposits	\$566.00		\$566.00
Prepaid Insurance	\$22,876.69		\$22,876.69
Total Assets	\$146,018.51	\$405,769.78	\$551,788.29

Liabilities

Account	Operating	Reserves	Total
Prepaid Assessments	\$14,125.18		\$14,125.18
Total Liabilities	\$14,125.18	\$0.00	\$14,125.18

Equity

Account	Operating	Reserves	Total
BegBal - Reserve Interest		\$28,515.01	\$28,515.01
Reserve Interest		\$558.21	\$558.21
BegBal - Pool		\$28,835.80	\$28,835.80
Alloc- Pool		\$587.01	\$587.01
BegBal - Roof Cabana		\$248,047.81	\$248,047.81
Alloc - Roof Cabana		\$6,862.50	\$6,862.50
BegBal-Ext Paint Cabana		\$31,535.00	\$31,535.00
Alloc-Ext Paint Cabana		\$2,190.99	\$2,190.99
BegBal-Paving		\$42,029.40	\$42,029.40
Alloc-Paving		\$1,376.25	\$1,376.25
BegBal-Maintenance Equipment		\$6,313.92	\$6,313.92
Alloc-Maintenance Equipment		\$383.49	\$383.49
BegBal - Water Pumps		\$8,520.89	\$8,520.89
Alloc - Water Pumps		\$13.50	\$13.50
Fund Balance	\$126,802.27		\$126,802.27
Current Year Net Income/(Loss)	\$5,091.06	\$0.00	\$5,091.06
Total Equity	\$131,893.33	\$405,769.78	\$537,663.11
Total Liabilities & Equity	\$146,018.51	\$405,769.78	\$551,788.29

Orchid Cove Condo Assn Inc
INCOME STATEMENT
Start: 03/01/2022 | End: 03/31/2022
Income

Account	Current			Year to Date			Yearly
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
Income							
5010 Maintenance Assessments	9,391.08	9,397.58	(6.50)	28,186.26	28,192.74	(6.48)	112,771.00
5051 Interest Income-Owners	13.90	0.00	13.90	40.50	0.00	40.50	0.00
Income Total	9,404.98	9,397.58	7.40	28,226.76	28,192.74	34.02	112,771.00
Total Income	9,404.98	9,397.58	7.40	28,226.76	28,192.74	34.02	112,771.00

Expense

Account	Current			Year to Date			Yearly
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
Expense							
7010 Water/Sewer	116.66	183.33	66.67	351.01	549.99	198.98	2,200.00
7020 Backflows/Test & Repair	0.00	176.67	176.67	0.00	530.01	530.01	2,120.00
7050 Electricity	439.34	416.67	(22.67)	906.11	1,250.01	343.90	5,000.00
7140 Fire Extinguishers	0.00	250.00	250.00	0.00	750.00	750.00	3,000.00
7150 Insurance	2,298.13	2,230.33	(67.80)	6,896.26	6,690.99	(205.27)	26,764.00
7210 Pest Control	300.00	150.00	(150.00)	600.00	450.00	(150.00)	1,800.00
7225 Pressure Cleaning	0.00	166.67	166.67	0.00	500.01	500.01	2,000.00
7240 Landscape Maintenance	0.00	1,958.33	1,958.33	3,800.00	5,874.99	2,074.99	23,500.00
7245 Landscaping Common Area	0.00	250.00	250.00	0.00	750.00	750.00	3,000.00
7255 Mulch	0.00	250.00	250.00	4,320.00	750.00	(3,570.00)	3,000.00
7270 Tree Care and Expense	0.00	233.33	233.33	0.00	699.99	699.99	2,800.00
7280 Irrigation Maintenance	0.00	181.67	181.67	65.00	545.01	480.01	2,180.00
7310 Pool Contract	300.00	300.00	0.00	900.00	900.00	0.00	3,600.00
7330 Pool Supplies & Repair	0.00	108.33	108.33	24.01	324.99	300.98	1,300.00
7340 Pool Fuel	630.72	375.00	(255.72)	2,514.71	1,125.00	(1,389.71)	4,500.00
7350 Repairs/Replace/Service	14.54	583.33	568.79	172.06	1,749.99	1,577.93	7,000.00
7395 Roof Repairs	0.00	166.67	166.67	0.00	500.01	500.01	2,000.00
7400 Pool Janitorial	0.00	235.00	235.00	175.00	705.00	530.00	2,820.00
7460 Legal	0.00	250.00	250.00	0.00	750.00	750.00	3,000.00
7470 Accountant/Audit Expense	0.00	20.83	20.83	0.00	62.49	62.49	250.00
7480 Management Fees	655.83	655.83	0.00	1,967.49	1,967.49	0.00	7,870.00
7490 Postage/Printing/Supplies	73.04	191.67	118.63	287.17	575.01	287.84	2,300.00
7495 Bank Fees & Coupon Fee	0.00	32.08	32.08	156.88	96.24	(60.64)	385.00
7500 Licenses/Fees/Dues	0.00	15.83	15.83	0.00	47.49	47.49	190.00
7510 Division Fees	0.00	16.00	16.00	0.00	48.00	48.00	192.00
Expense Total	4,828.26	9,397.57	4,569.31	23,135.70	28,192.71	5,057.01	112,771.00
Total Expense	4,828.26	9,397.57	4,569.31	23,135.70	28,192.71	5,057.01	112,771.00
Net Income	4,576.72	0.01	4,576.71	5,091.06	0.03	5,091.03	0.00

Orchid Cove Condo Assn Inc
Reserve Statement

Start: 03/01/2022 | End: 03/31/2022

Account	Beginning Balance	Allocations	Disbursements	Closing Balance
3606 BegBal - Reserve Interest	\$28,515.01	\$0.00	\$0.00	\$28,515.01
3607 Reserve Interest	\$555.61	\$2.60	\$0.00	\$558.21
3611 BegBal - Pool	\$28,835.80	\$0.00	\$0.00	\$28,835.80
3612 Alloc- Pool	\$391.34	\$195.67	\$0.00	\$587.01
3631 BegBal - Roof Cabana	\$248,047.81	\$0.00	\$0.00	\$248,047.81
3632 Alloc - Roof Cabana	\$4,575.00	\$2,287.50	\$0.00	\$6,862.50
3641 BegBal-Ext Paint Cabana	\$31,535.00	\$0.00	\$0.00	\$31,535.00
3642 Alloc-Ext Paint Cabana	\$1,460.66	\$730.33	\$0.00	\$2,190.99
3651 BegBal-Paving	\$42,029.40	\$0.00	\$0.00	\$42,029.40
3652 Alloc-Paving	\$917.50	\$458.75	\$0.00	\$1,376.25
3731 BegBal-Maintenance Equipment	\$6,313.92	\$0.00	\$0.00	\$6,313.92
3732 Alloc-Maintenance Equipment	\$255.66	\$127.83	\$0.00	\$383.49
3771 BegBal - Water Pumps	\$8,520.89	\$0.00	\$0.00	\$8,520.89
3772 Alloc - Water Pumps	\$9.00	\$4.50	\$0.00	\$13.50
Total	\$401,962.60	\$3,807.18	\$0.00	\$405,769.78

Orchid Cove Condo Assn Inc

AGED OWNER BALANCE

As of: 03/31/2022

Account #	Lot	Name/Address	Current	Over 30	Over 60	Over 90	Total
00007610	7610	DELBERT & LINDA BENSON 7610 MARSH ORCHID CIRCLE	\$0.00	\$12.47	\$0.00	\$0.00	\$12.47
00007616	7616	AL & EILEEN NYLAND, TTEES 7616 MARSH ORCHID CIRCLE	\$1.04	\$1.04	\$70.00	\$0.00	\$72.08
00007534	7534	KIM & BETH STRUB 7534 MARSH ORCHID CIRCLE	\$27.21	\$12.21	\$825.00	\$0.00	\$864.42
00007658	7658	CHRISTOPHER WHYTE 7658 MARSH ORCHID CIRCLE	\$0.65	\$0.65	\$43.65	\$0.00	\$44.95
Community Total			\$28.90	\$26.37	\$938.65	\$0.00	\$993.92

Orchid Cove Condo Assn Inc

PREPAID OWNERS

As of: 03/31/2022

Owner	Address	Account #	Lot #		Prepaid Balance
LINDA LEE HOULIHAN	7510 MARSH ORCHID CIRCLE	00007510	7510	PP - General	\$825.00
				Total	\$825.00
FRANCISCO J VELAZQUEZ & MARGARITA VAQUER	7512 MARSH ORCHID CIRCLE	00007512	7512	PP - General	\$825.00
				Total	\$825.00
ANNE MARY WALTHER	7515 MARSH ORCHID CIRCLE	00007515	7515	PP - General	\$105.00
				Total	\$105.00
COATS PROPERTIES, LLC	7521 MARSH ORCHID CIRCLE	00007521	7521	PP - General	\$2,475.00
				Total	\$2,475.00
ROSLYN ROLLO, TTEE	7522 MARSH ORCHID CIRCLE	00007522	7522	PP - General	\$825.00
				Total	\$825.00
ROBERT & SUSAN PETRAS	7528 MARSH ORCHID CIRCLE	00007528	7528	PP - General	\$825.00
				Total	\$825.00
JOSEPH DEUTSCH	7530 MARSH ORCHID CIRCLE	00007530	7530	PP - General	\$825.00
				Total	\$825.00
FRANCIS J CLASBY JR	7532 MARSH ORCHID CIRCLE	00007532	7532	PP - General	\$825.00
				Total	\$825.00
DESIREE D CRUZ	7544 MARSH ORCHID CIRCLE	00007544	7544	PP - General	\$825.00
				Total	\$825.00
MARC TURGEON	7604 MARSH ORCHID CIRCLE	00007604	7604	PP - General	\$825.00
				Total	\$825.00
AL & EILEEN NYLAND, TTEES	7616 MARSH ORCHID CIRCLE	00007616	7616	PP - General	\$755.00
				Total	\$755.00
ARTHUR & RUTH PORTNOW, TTEES	7618 MARSH ORCHID CIRCLE	00007618	7618	PP - General	\$75.63
				Total	\$75.63
MICHELE MECKING	7628 MARSH ORCHID CIRCLE	00007628	7628	PP - General	\$809.55
				Total	\$809.55
JOAN L DAVISON	7634 MARSH ORCHID CIRCLE	00007634	7634	PP - General	\$825.00
				Total	\$825.00
JENNIFER ZIGRE	7646 MARSH ORCHID CIRCLE	00007646	7646	PP - General	\$825.00
				Total	\$825.00
LLOYD & JAYNE CHAPMAN	7654 MARSH ORCHID CIRCLE	00007654	7654	PP - General	\$830.00
				Total	\$830.00
TONY & MAUREEN DELUCIA	7656 MARSH ORCHID CIRCLE	00007656	7656	PP - General	\$825.00
				Total	\$825.00
				PP - General	\$14,125.18
				Total	\$14,125.18

Orchid Cove Condo Assn Inc
CHECK REGISTER - DETAILED
 START: 03/01/2022 | END: 03/31/2022

Run Date: 04/16/2022
 Run Time: 09:21 AM

Date	Check	Vendor	Reference	Amount
CADENCE BANK Cadence - Operating - 5013				
03/01/2022	1	PCM2 - PROGRESSIVE COMMUNITY MGMT INC	Monthly Management Fee	\$655.83
03/01/2022	Inv: mgmt fee	Acct: 7480 Management Fees	Monthly Management Fee	\$655.83
03/10/2022	2064	ACEPES - ACE PEST CONTROL	PEST SVC	\$300.00
03/10/2022	Inv: 022822	Acct: 7210 Pest Control	PEST SVC	\$300.00
03/10/2022	ACH	MCUD - S1 - Manatee County Utilit...	WATER/SEWER	\$116.66
03/10/2022	Inv: 220310	Acct: 7010 Water/Sewer	WATER/SEWER	\$116.66
03/17/2022	2065	POOLOW - POOLS BY LOWELL INC	POOL SERVICE - MARCH	\$300.00
03/17/2022	Inv: 28409309	Acct: 7310 Pool Contract	POOL SERVICE - MARCH	\$300.00
03/17/2022	2066	PCM - Progressive Community Manag...	PRINTER - COPIES	\$77.87
03/17/2022	Inv: 220317 - FEBRUARY	Acct: 7490 Postage/Printing/Supplies	PRINTER - COPIES	\$77.87
03/17/2022	ACH - 03.29.22	FPL - FPL	ELECTRIC BLDG 12	\$428.89
03/17/2022	Inv: 220317 - 04059	Acct: 7050 Electricity	ELECTRIC BLDG 12	\$10.45
03/17/2022	Inv: 220317 - 35037	Acct: 7050 Electricity	ELECTRIC BLDG 11	\$11.01
03/17/2022	Inv: 220317 - 11152	Acct: 7050 Electricity	ELECTRIC BLDG 10	\$11.69
03/17/2022	Inv: 220317 - 71155	Acct: 7050 Electricity	ELECTRIC BLDG 9	\$10.58
03/17/2022	Inv: 220317 - 98349	Acct: 7050 Electricity	ELECTRIC BLDG 4	\$10.58
03/17/2022	Inv: 220317 - 12153	Acct: 7050 Electricity	ELECTRIC BLDG 3	\$10.45
03/17/2022	Inv: 220317 - 27437	Acct: 7050 Electricity	ELECTRIC BLDG 2	\$11.22
03/17/2022	Inv: 220317 - 97436	Acct: 7050 Electricity	ELECTRIC BLDG 1	\$14.35
03/17/2022	Inv: 220317 - 85533	Acct: 7050 Electricity	ELECTRICAL HSE 8	\$10.58
03/17/2022	Inv: 220317	Acct: 7050 Electricity	ELECTRICAL HSE 6	\$10.22

Date	Check	Vendor	Reference	Amount
	- 94533			
03/17/2022	Inv: 220317	Acct: 7050 Electricity	ELECTRICAL HSE 5	\$10.11
03/17/2022	Inv: 220317	Acct: 7050 Electricity	ELECTRICAL PUMP & POOL	\$230.02
	- 10253			
03/17/2022	Inv: 220317	Acct: 7050 Electricity	FEB. ELECTRIC SITE LIGHTS	\$77.63
	- 72344			
03/17/2022	ACH - 03.2922	FPL - FPL	ELECTRICAL HSE 7	\$10.45
03/17/2022	Inv: 220317	Acct: 7050 Electricity	ELECTRICAL HSE 7	\$10.45
03/28/2022	2067	Void -	REIMB RE: REST ROOM SIGNS/REIMB R...	\$0.00
03/28/2022	2068	DAVLOS - DAVE LOSKOTA	PRINT NEWSLETTER	\$10.17
03/28/2022	Inv: 032322	Acct: 7490 Postage/Printing/Supplies	PRINT NEWSLETTER	\$10.17
03/28/2022	220314	TECO - TECO PEOPLES GAS	POOL GAS HEAT	\$630.72
03/28/2022	Inv: 031522	Acct: 7340 Pool Fuel	POOL GAS HEAT	\$630.72
03/28/2022	220314	GTECOM - GTE COMMUNICATIONS	POOL GAS HEAT	\$630.72
03/28/2022	Inv: 031522	Acct: 7340 Pool Fuel	POOL GAS HEAT	\$630.72
03/29/2022	2069	Void -	REIMB RE: REST ROOM SIGNS/REIMB R...	\$0.00
03/29/2022	2070	LARHUT - Larry Hiither	REIMB RE: REST ROOM SIGNS	\$14.54
03/28/2022	Inv: 032322	Acct: 7350 Repairs/Replace/Service	REIMB RE: REST ROOM SIGNS	\$14.54
Sub-Total: \$3,175.85				

Total: \$3,175.85



BANK

PO Box 43467 Birmingham, AL 35243-0467

Temp-Return Service Requested

Page: 1 of 5
Statement Date: 03/31/22
Primary Account: XXXXXX5013
Enclosures: 13

034042 0.7800 AB 0.461 TR00124

CDNC

ORCHID COVE CONDO ASSOC INC
OPERATING ACCOUNT
3701 S OSPREY AVE
SARASOTA, FL 34239-6848



Snap. Submit. Done!

It's easy to deposit a check to your personal checking account—from home or from wherever you are—with the Cadence Mobile app. Download it on your iPhone® or Android™ phone to make a deposit in minutes. If you haven't enrolled in online banking yet, you can download our free Cadence Mobile app and enroll today!



YOUR ACCOUNTS WITH US

Account No.	Description	Balance	Encl.
XXXXXX5013	HOA CHECKING	\$122,265.12	
XXXXXX3489	HOA TIERED MM 2-81	\$62,914.62	
XXXXXX1112	6M CD FL	\$29,179.58	

HOA CHECKING

Account: XXXXXX5013

Last Statement	Previous Balance	Total Credits 10	Total Debits 23	Days in Period	This Statement	Current Balance
02/28/22	122,023.83	11,498.10	11,256.81	31	03/31/22	122,265.12

CHECKS

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
2062	03/03	4,320.00	2064	03/17	300.00	2066	03/28	77.87
2063	03/02	119.96	2065	03/30	300.00			

* Indicates Serial Number Out of Sequence

Transaction Activity

Date	Description	Debits	Credits
03/01	AC-Progressive Comm-Management Occ Orchid Cove Condo	655.83	
03/04	Lockbox Deposit Number 0000006049		825.00
03/08	AC-Teco/People Gas -Utilitybil 211003052514 Orchid Cove Condo	1,122.57	
03/10	Remote Deposit		843.10
03/10	AC-Manatee County U-Payment300 800001299464 Orchid Cove Condo	116.66	
03/14	Lockbox Deposit Number 0000006049		1,650.00
03/15	Monthly Reserve Transfer	3,804.58	

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CDNC-003-034042-001-002-220403 034042 K03
34239684801



Transaction Activity (Continued)			
Date	Description	Debits	Credits
03/22	Lockbox Deposit Number 0000006049		2,475.00
03/23	AC-Propay -Transfer47 4050647 Cadence Bank .		825.00
03/24	AC-Fpl Direct Debit-Elec Pymt8 249886584 Ppda Orchid Cove Con	10.11	
03/24	AC-Fpl Direct Debit-Elec Pymt9 681394533 Ppda Orchid Cove Con	10.22	
03/24	AC-Fpl Direct Debit-Elec Pymt2 459112153 Ppda Orchid Cove Con	10.45	
03/24	AC-Fpl Direct Debit-Elec Pymt4 731004059 Ppda Orchid Cove Con	10.45	
03/24	AC-Fpl Direct Debit-Elec Pymt7 113545532 Ppda Orchid Cove Con	10.45	
03/24	AC-Fpl Direct Debit-Elec Pymt7 740298349 Ppda Orchid Cove Con	10.58	
03/24	AC-Fpl Direct Debit-Elec Pymt8 824571155 Ppda Orchid Cove Con	10.58	
03/24	AC-Fpl Direct Debit-Elec Pymt8 879485533 Ppda Orchid Cove Con	10.58	
03/24	AC-Fpl Direct Debit-Elec Pymt1 126035037 Ppda Orchid Cove Con	11.01	
03/24	AC-Fpl Direct Debit-Elec Pymt3 289127437 Ppda Orchid Cove Con	11.22	
03/24	AC-Fpl Direct Debit-Elec Pymt7 692511152 Ppda Orchid Cove Con	11.69	
03/24	AC-Fpl Direct Debit-Elec Pymt7 386997436 Ppda Orchid Cove Con	14.35	
03/24	AC-Fpl Direct Debit-Elec Pymt3 908572344 Ppda Orchid Cove Con	77.63	
03/24	AC-Fpl Direct Debit-Elec Pymt6 634210253 Ppda Orchid Cove Con	230.02	
03/25	Lockbox Deposit Number 0000006049		825.00
03/25	Lockbox Deposit Number 0000006049		825.00
03/28	Lockbox Deposit Number 0000006049		1,650.00
03/29	AC-Propay -Transfer47 5628107 Cadence Bank .		755.00
03/31	Lockbox Deposit Number 0000006049		825.00

Daily Balance							
Date	Amount	Date	Amount	Date	Amount	Date	Amount
02/28	122,023.83	03/01	121,368.00	03/02	121,248.04	03/03	116,928.04
03/04	117,753.04	03/08	116,630.47	03/10	117,356.91	03/14	119,006.91
03/15	115,202.33	03/17	114,902.33	03/22	117,377.33	03/23	118,202.33
03/24	117,762.99	03/25	119,412.99	03/28	120,985.12	03/29	121,740.12
03/30	121,440.12	03/31	122,265.12				

HOA TIERED MM 2-81					Account: XXXXXX3489		
Last Statement	Previous Balance	Total Credits 2	Total Debits	Days in Period	This Statement	Current Balance	
02/28/22	59,107.44	3,807.18	0.00	31	03/31/22	62,914.62	

Interest Paid Year To Date 9.00
Interest Earned 2.60
Annual Percentage Yield Earned 0.05%

Transaction Activity			
Date	Description	Debits	Credits
03/15	Monthly Reserve Transfer		3,804.58
03/31	Interest Payment		2.60

Daily Balance							
Date	Amount	Date	Amount	Date	Amount	Date	Amount
02/28	59,107.44	03/15	62,912.02	03/31	62,914.62		

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Orchid Cove Condo Assn Inc
BANK RECONCILIATION
Statement Date: 3/31/2022

Run Date: 04/16/2022
Run Time: 09:20 AM

Reconciliation Summary: CADENCE BANK		GL Account: 1010 - Checking - Cadence 5013	
Bank Statement Balance	\$122,265.12	Account Balance	\$121,581.90
GL Account Balance	\$121,581.90	+ Uncleared Payments	\$1,343.02
Difference	\$683.22	- Uncleared Deposits	\$659.80
		Reconciling Balance	\$122,265.12
		- Statement Balance	\$122,265.12
		Difference	\$0.00

Check #	Date	Source / Batch Reference	Status	Deposits	Payments
2067	3/29/2022	AP 202211 LARHUT - Larry Hiither	Uncleared	14.54	0.00
2069	3/29/2022	AP 202213 LARHUT - Larry Hiither	Uncleared	0.00	14.54
2069	3/29/2022	AP 202220 LARHUT - Larry Hiither	Uncleared	14.54	0.00
2070	3/29/2022	AP 202221 LARHUT - Larry Hiither	Uncleared	0.00	14.54
220314	3/28/2022	AP 200428 TECO - TECO PEOPLES GAS	Uncleared	0.00	630.72
220314	3/28/2022	AP 200504 GTECOM - GTE COMMUNICATIONS	Uncleared	0.00	630.72
2068	3/28/2022	AP 200505 DAVLOS - DAVE LOSKOTA	Uncleared	0.00	10.17
2067	3/28/2022	AP 200505 LARHUT - Larry Hiither	Uncleared	0.00	14.54
	3/28/2022	GL 200682 VOID ACH - GTE COMMUNICATIONS ...	Uncleared	630.72	0.00
2061	2/17/2022	AP 165357 HIIREI - LARRY HIITHER	Uncleared	0.00	27.79
Totals				\$659.80	\$1,343.02

Orchid Cove Condo Assn Inc
BANK RECONCILIATION
Statement Date: 3/31/2022

Run Date: 04/16/2022
Run Time: 09:04 AM

Reconciliation Summary: CADENCE BANK		GL Account: 1012 - Money Market - Cadence 3489	
Bank Statement Balance	\$62,914.62	Account Balance	\$62,914.62
GL Account Balance	\$62,914.62	+ Uncleared Payments	\$0.00
Difference	\$0.00	- Uncleared Deposits	\$0.00
		Reconciling Balance	\$62,914.62
		- Statement Balance	\$62,914.62
		Difference	\$0.00

Check #	Date	Source / Batch Reference	Status	Deposits	Payments
Totals				\$0.00	\$0.00