

**ORCHID COVE CONDOMINIUM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**Tuesday, Jan 19th, 2020 – 6:30 PM – via Zoom.us**  
**Meeting Number: 868 1600 2771 Password: 790340**  
**Call in Number: +1 929 205 6099 US**  
**(See Instructions on the Next Page)**  
**7534 Marsh Orchid Circle**

Join Zoom Meeting

<https://us02web.zoom.us/j/86816002771?pwd=VDF5SXB5TEFmb0RQdVI4VmRodGpFdz09>

**Agenda**

**CALL TO ORDER**

**RECORDING OF MEETING**

**DETERMINATION OF QUORUM**

**CONFIRMATION OF PROPER MEETING NOTICE**

**APPROVAL OF MEETING MINUTES – December 08, 2020 Meeting**

**Special Guest on Reserve Study: Dreux Isaac**

**OFFICER'S REPORTS**

1. President –
2. Treasurer - Approval of Treasurer's– November 2020
3. Secretary -

**COMMITTEE REPORTS**

1. Document Rewrite Committee
2. Landscape Committee
3. Communication Committee
4. Maintenance Committee
5. Pool Committees
6. Rule Enforcement Committee
7. Welcome Committee

**OLD BUSINESS**

1. Roof Insurance Claim Update
2. Back-flow Extension and Bark Removal DIY project
3. Insurance 2021
4. Mailings for Coupon Books, Proxy Letter and Annual Meeting
5. Schedule tree trimming in January 2021
6. power washing of driveways and sidewalks

**NEW BUSINESS**

**1. Dryer Vent Cleaning**

**2. Consent Forms**

Posted: January 17, 2021  
Progressive Community Management, Inc.

Board of Directors  
Judie Littell, LCAM

- 3. Right to Access, key or key code collection**
- 4. Rule and Regulations update**

**ANY OTHER BUSINESS THAT COMES BEFORE THE BOARD**

**OWNER COMMENTS**

**SCHEDULE NEXT BOARD MEETING** – February 16, 2021 - 6:30 pm via Zoom

**ADJOURNMENT**

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### **Zoom Video Conference and Telephone Conference Instructions**

<https://us02web.zoom.us/j/86816002771?pwd=VDF5SXh5TEFmb0RQdVI4VmRodGpFdz09>

**Place your cursor on the link above (press Control + Enter) and it will bring you into Zoom.**

**Website URL: Zoom.us Meeting Number: 868 1600 2771 Password: 790340**

**Dial-In (Telephone) Information: 1 (929) 205 6099 US**

#### **Option One: Appear Via Zoom Video:**

- 1. Download the free Zoom App on your Smartphone or computer PRIOR to the scheduled meeting date. <https://www.zoom.us>**
- 2. On the date and time of the meeting, select “Join a Meeting” and then enter the Meeting ID and Password provided for the meeting.**
- 3. Once you connect to the meeting, there may be a check in process. Please wait.**

#### **Option Two: Appear Via Zoom Audio (Phone)**

**No Camera, No Problem. The Zoom Platform allows you to appear by telephone if you do not have a camera or a computer.**

**On the date and time of the meeting, just call 1 (929) 205 6099 US. Then enter your Meeting ID and Password that has been provided for you. Once you connect, there may be a check in process. Please wait.**

**Hope to see you there.**