

ORCHID COVE CONDOMINIUM, INC.
BOARD OF DIRECTORS MEETING
Tuesday, June 16, 2020 – 6:30 PM – via Zoom.com
Meeting Number: 836 4750 8512 - Password: 249420
(See Instructions on the Next Page)
7534 Marsh Orchid Circle

MINUTES

Meeting Called to Order / Establish a Quorum – At 6:30 PM the meeting was called to order by the President Kim Strub. Kim Strub, Cynthia Cook, Greg Blanchard and Judie Littell, LCAM, representing Progressive Community Management, Inc. (PCM), were in attendance. Three Board members were present.

Recording of Meeting – Judie Littell (Zoom host) made a Zoom recording of the meeting.

Proper Meeting Notice – Meeting notice and the agenda were posted on the Orchid Cove premises in accordance with the requirements of the Florida Statutes.

Approval of Meeting Minutes – May 19, 2020. Greg Blanchard **moved** approval of the May 19, 2020 minutes and Cynthia Cook **seconded**. A couple of typographical changes were identified. **Motion to approve the May 19, 2020 minutes with corrections passed unanimously.**

Officer's Reports -

1. President – No report.
2. Treasurer – Approval of Monthly Financials – May 2020. Kim Strub **moved** approval of May financials and Greg Blanchard **seconded**. **Motion passed unanimously.**
3. Secretary – No report.

Committee Reports –

1. Document Rewrite Committee – No report.
2. Landscape Committee – Greg Blanchard: Greg Blanchard conveyed 2 ad-hoc proposals to the Board:

Item 1. Greg Blanchard proposed revisiting one element of the modified 2020 landscape workplan approved at the previous Board meeting and suggested that the Board move ahead with the previously funded installation of 1 double foxtail palm and garden as proposed in the original workplan. The location proposed for this improvement is unoccupied.

Greg Blanchard **moved** approval to modify the 2020 landscape workplan to add the installation of two (2), double foxtail palms, and surrounding gardens, between buildings 4 and 5. Kim Strub **seconded**. **Motion passed unanimously.**

Item 2: Greg Blanchard also conveyed a proposal received from the landscaper by email to “skin” the 35 cabbage palms and remove the “boots” (attached leaf bases) on the trunks. This has been a popular aesthetic improvement in the past. A quote for \$1600 was received for this work.

The Board will inspect examples of this work and discuss this proposal at the next Regular Board Meeting.

3. Communication Committee – No report.

Old Business –

1. Annual Fire Sprinkler Repairs
2. Annual Back flow Repairs
3. Quarterly Alarm inspections

Greg Blanchard **moved** authorization for President Kim Strub to approve repairs up to \$1000. Cynthia Cook **seconded. Motion passed unanimously.**

4. Attorney review of AOB and Rule Enforcement Committee
5. Butler Matrix Report
6. Insurance Claim Filing
7. Preserve Golf Course Sold Updates
8. New formation of committees
 - a. Maintenance Committee
 - b. Pool Committee
 - c. Welcoming Committee
 - d. Rules Enforcement Committee
9. Timer for the Pool Pump – No further action as no net benefit will be realized.
10. Backflow Extension and Bark Removal
11. Disconnect and Removal of the Alarm Monitors – letter sent to EMFD.
12. Extension for Water Meters
13. Hurricane Preparedness – email sent to owners.

New Business –

1. Power Wash the Front of the Buildings – investigate options, costs.

Any other business that comes before the board – No other business.

Owner comments – No comments.

Schedule next board meeting – July 21st at 6:30 PM.

Adjournment – With no other items to discuss, the meeting was adjourned by President Kim Strub at 8:04 PM.

Respectfully submitted,
Greg Blanchard
Secretary, Orchid Cove Condominium Association.