

**ORGANZATIONAL MEETING
OF
ORCHID COVE CONDOMINIUM ASSOCIATION, INC
February 18, 2020 at 6:00 PM
Tara Preserve Community Center
Tara Preserve Lane, Bradenton FL 34203**

MINUTES

Meeting Called to Order / Establish a Quorum – at 6:35 PM the meeting was called to order by the Director, Chris Cook. Chris Cook, Kim Strub, Greg Blanchard and Judie Littell, LCAM, representing Progressive Community Management, Inc. (PCM), were in attendance. Three Directors were present.

Audio Recording of Meeting – No recording was made.

Proper Meeting Notice – All residents received notice by mail with the Annual Member Meeting notice on the same date and location; meeting notice and the agenda were posted on the Orchid Cove premises in accordance with the requirements of the Florida Statutes.

Approval of Meeting Minutes – **No Meeting Minutes were available for approval.** Availability of Meeting Minutes was complicated by continuances of prior meetings due to lack of a quorum.

Appointment of Directors – New Board members were introduced by Judie Littell: Greg Blanchard, Christopher Cook, Kim Strub.

Election of Officers – The Directors elected Chris Cook, President; Kim Strub, Treasurer and Greg Blanchard, Secretary.

New Business –

- A transition meeting with the outgoing Board was scheduled for 6pm on Friday, February 28th at the Tara Preserve Community Room. Notice will be posted.
- Upcoming workshops and events for Board Member's calendars were discussed along with the timeframe for obtaining Board member certification per State Administrative Code.

Adjournment – With no other items to discuss, a **motion** was made by Chris Cook, seconded by Greg Blanchard, to adjourn the meeting. **The motion passed unanimously.** The meeting was adjourned by President Chris Cook (time not noted).

Respectfully submitted,
Greg Blanchard
Secretary, Orchid Cove Condominium Association.

PRESIDENT'S REPORT

2-18-2020

RECAP OF 2019

- January – annual mulch installation & palm-tree trimming. Concrete repairs to driveways, sidewalks and walkways.
- March – fire extinguisher re-certification, backflow re-certification.
- April – sprinkler system inspection and repairs.
- May – backflow repair.
- July – one roof repair.
- August – one roof repair.
- September – one roof repair, second communitywide palm tree trimming.
- October – driveways, sidewalks and walkways were pressure washed. Roofs were also pressure washed at a separate date.
- November – installation of two Areca Palms; removal of six Holly trees. Installation of new front entry garden and irrigation zone.
- December – repair of two roof leaks.